

**Concord Christian Church
PURCHASE APPROVAL FORM**

Purpose of Purchase

Ministry: _____

Cost Code: - -

Cost Code: - -

Cost Code: - -

Estimated Cost _____

Actual Cost _____

If to be charged to a church credit card, which one? _____

If not, make check payable to: _____

Address: _____

Signature of Originator

Print Name of Originator

Date

Signature of Authorized Approver

Print Name of Authorized Approver

Date

Signature of Executive Minister (>\$1000)

Print Name of Executive Minister

Date

\$2500 or more; Signature of Elder over Ministry

Print Name of Elder over Ministry

Date

Rev. 01/14/09

FOR OFFICE USE ONLY